



AYLESTONE SCHOOL

In federated partnership with Broadlands Primary
School and Withington C.P. School

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Executive Headteacher: Mr S Robertson

13th March 2019

Dear Parent/Guardian,

RE SUMMER GCSE EXAMINATION TIMETABLE

Please find enclosed a copy of the Aylestone GCSE timetable for exams taking place this summer. Your child will soon receive a personalised timetable which will show only their exams, and give details of which rooms and seats they will be in. If you have provided an email address to the school, you will also receive an electronic version of this.

Please note, that there is a new JCQ (Joint Council for Qualifications) regulation this year that requires all candidates to remain available **up to and including 26th June 2019**. Previous correspondence suggested that candidates need only be available on the 26th June, but this has since been clarified by the JCQ. Please bear this in mind when making plans for the summer term.

Our Information for Parents booklet and our Candidate Handbook, along with many other Examination documents, are available on our website; you may find them useful to refer to in case of any issues that may crop up during exam time.

Please note additional guidance that has been provided for all schools in the event of a child being late to examinations through no fault of their own. Parental supervision of the child can support an application for special consideration if you follow the advice stated:

- Try to ensure full supervision of the candidate at all times until they enter the exam hall.
- Contact the Exams Officer/school as soon as possible if it is clear they are not going to make the start of the exam.
- Remove their mobile phones and any other devices with internet access.
- Ensure no communication with anyone other than a supervising adult.

This could mean the difference between the Board accepting their paper or awarding a mark of 0.

We will continue to notify you of any additional guidance that is provided in relation to this year's examinations as and when the information becomes available.

Regards

Mrs C Hendry

Assistant Head teacher – Teaching, Learning and Assessment